

Meeting	SOUTH YORKSHIRE FIRE AND RESCUE AUTHORITY
Meeting Date	20 FEBRUARY 2023
Report of	CLERK TO THE FIRE AND RESCUE AUTHORITY
Report Sponsor(s)	DEPUTY CLERK
Subject	APPOINTMENT OF MONITORING OFFICER TO THE AUTHORITY

EXECUTIVE SUMMARY

The Monitoring Officer to the Authority, Jason Field, who was Head of Legal Services at Barnsley MBC left the organisation in January 2023 and this report details the succession arrangements.

Members are recommended to appoint the new Monitoring Officer, Sukdave Ghuman, Service Director Legal & Governance, with effect from 1st February 2023 on a temporary basis until the new Head of Legal Services is in post.

RECOMMENDATION(S)

Members are recommended to:-

- a) Appoint Sukdave Ghuman, Service Director Legal & Governance, as Monitoring Officer to the Authority on a temporary basis until the new Head of Legal Services is in post.

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Main Report

BACKGROUND

1. Jason Field, Head of Legal Services at Barnsley MBC, left Barnsley MBC on 11 January 2023. The Council has appointed Sukdave Ghuman , Service Director Law & Governance, as Monitoring Officer.

The Authority is, therefore, recommended to formally appoint Sukdave Ghuman as Monitoring Officer to the Authority on a temporary basis until the recruitment process for the new Head of Legal Services is completed.

CONTRIBUTION TO OUR ASPIRATIONS

- ☒ **Be a great place to work-** we will create the right culture, values and behaviours to make this a brilliant place to work that is inclusive for all
- ☒ **Put people first-** we will spend money carefully, use our resources wisely and collaborate with others to provide the best deal to the communities we serve
- ☒ **Strive to be the best in everything we do-** we will work with others, make the most of technology and develop leaders to become the very best at what we can be

OPPORTUNITIES FOR COLLABORATION

- ☐ Yes
- ☒ No

If you have ticked 'Yes' please provide brief details in the box below and include the third party/parties it would involve:

CORPORATE RISK ASSESSMENT AND BUSINESS CONTINUITY IMPLICATIONS

2. The appointment of a Monitoring Officer to the Authority ensures continuity of professional advice and guidance.

EQUALITY ANALYSIS COMPLETED

- ☐ Yes

If you have ticked 'Yes' please complete the below comment boxes providing details as follows:

Summary of any Adverse Impacts Identified:	Key Mitigating Actions Proposed and Agreed:

- ☐ No
- ☒ N/A

If you have ticked 'No' or 'N/A' please complete the comments box below providing details of why an EA is not required/is outstanding:

This report does not relate to the introduction of a new policy, strategy or procedure.

HEALTH AND SAFETY RISK ASSESSMENT COMPLETED (tick relevant box)

- ☐ Yes
☐ No
☒ N/A

If you have ticked 'No' or 'N/A' please complete the comments box below providing details of why a Health and Safety Risk Assessment is not required/is outstanding:

This report covers governance arrangements and does not require a H&S / risk assessment.

SCHEME OF DELEGATION

3. Under the South Yorkshire Fire and Rescue Authority [Scheme of Delegation](#) a decision
*is required / *has been approved at Service level.

Delegated Power ☐ Yes
☒ No

This report is not submitted under delegated powers. It relates to the procedural / governance arrangements of the Authority.

IMPLICATIONS

4. Industrial Relations, Financial, Legal, Asset Management, Environmental and Sustainability, Diversity, Communications and Health and Safety implications have been considered in compiling this report.

List of background documents

Report Author:	Name:	Daisy Thorpe, Council Governance Officer
	e-mail:	daisythorpe@barnsley.gov.uk
	Tel no:	01226 787327